

**LPMGA Executive Board Meeting Minutes**  
**December 2019 Board Meeting**  
**Tuesday, 17 December 2019/1:00 p.m.**  
Ira Nelson Horticulture Center – Library  
2206 Johnston St, Lafayette, LA 70503

**Call to Order: LAFMG President,** Juan Nieto, called the Executive Board Meeting to order at approximately 1:10 PM

**Roll Call:**

Juan Nieto - President  
MaryAnn Armbruster – Immediate Past President  
Colette Anzalone – Vice President  
Ellen Garacci – Corresponding Secretary  
Patricia Soileau – Recording Secretary  
Marsha Bayer – Member-At-Large  
Louann McClelland Long – Volunteer Coordinator  
Debbie Dupuy - Treasurer  
Don Weintritt – Incoming Vice President  
Barbara McConnell - Newsletter  
Paul Manuel - Guest

**President:** Juan Nieto called for the approval of the November Board Meeting minutes  
Ellen Garacci moved to approve the November minutes  
Colette Anzalone seconded the motion  
Motion passed

Juan met with Billy Welsh regarding the purchase and location of a new storage building for Propagation. They have agreed upon a size and location of the building.

The remainder of Propagation's 2019 budget will be used for the purchase of tables, carts, and tents.

We have received a sponsor request from Festival des Fleurs. We donated \$1,000.00 in 2019.

Billy Welsh told Juan that they will be making repairs in the Ira Nelson classroom, they are also looking into purchasing a new window A/C unit for the classroom. Juan asked the Board if we should increase our donation by \$500 (to \$1,500.00) in 2020 to assist with these costs?

The Christmas Social/Class Graduation seemed to be a success.

No Outstanding MG was awarded, MaryAnn Armbruster stated that she did not receive any nominations. It was agreed that we will hold open the nominations for now and will name a 2019 Outstanding MG in the early part of 2020.

Louann said that it usually takes about three months to have a custom vase made for the recipient. Colette informed us that Anita Petitjean has offered to give us a vase that she recently purchased. It was agreed that if we use Anita's vase, we will reimburse her for the cost. We also discussed the possibility of having someone else make the vase, maybe we could have it completed in a shorter time period?

**Vice President:** Colette Anzalone  
January Membership Meeting  
Wednesday, 8 January 2020  
6:00 PM  
Lafayette Public Library – Southside Branch  
6101 Johnston St.  
Lafayette, LA  
Mary Courville will be discussing Wildflowers

February Membership Meeting  
Wednesday, 5 February 2020  
12:30 PM  
Lafayette Public Library – West Regional Branch (Scott)  
201 Old Spanish Trail  
Scott, LA  
Dr. Allen Owings will be our speaker

**Treasurer:** Debbie Dupuy reviewed the proposed budget for 2020. A few changes will be implemented. Our budget for Festival des Fleurs will increase to \$500 – for the purchase of four booths.

Our donation/grant to Festival des Fleurs will increase to \$1,500.00.  
Propagation's budget will be increased for the purchase of a new storage building.  
Budget for payment of speakers for our Membership Meetings has been raised to \$150.00. This will be used for speakers coming from other areas.

After discussion, Juan asked for a motion to accept the proposed 2020 budget.  
MaryAnn Armbruster moved that we accept the 2020 MG Budget.  
Marsha Bayer seconded the motion.  
Motion passed.  
Debbie will update the changes to the budget and will have it disseminated to the Board and the Membership before the end of 2019.

Debbie Dupuy stated that she is almost out of checks and will be placing an order in January. She will order checks that can be printed with her computer/printer.

Discussion was held regarding the use of electronic payment methods for our members when paying their dues, field trips, event fees, MG merchandise purchases, etc. It was agreed that Debbie will look into the different options and will present her findings to the Board. This will make it easier for our members to make payments to us and will also allow our Treasurer the ability to reimburse member's expenses electronically, reducing the time between when a reimbursement request is made and when a payment is received.  
Traditional paper checks and USPS use will still be available for those that prefer this option.

Once an electronic payment method is approved by the Board, Debbie will give a presentation, explaining the new options to our members at the March Membership Meeting.

**Corresponding Secretary:** Ellen Garacci sent sympathy cards to Rosemary Funk (2000) for the loss of her husband, and to Dale Oglesby (2005) for the loss of her husband.

Horticulture Hints are completed and ready to be bundled. They are now being printed using ADA compliant methods.

**Recording Secretary:** Patricia Soileau – present, no report

**Volunteer Coordinator:** Louann McClelland Long is working with members that are having issues recording their hours.

**Member-At-Large:** Marsha Bayer – present, no report

## **New Business:**

**Newsletter:** Barbara McConnell (2019) is working on the Newsletter with Mary Gladney. She stated that they want to know if they could begin posting the Newsletter on our Facebook page. It was agreed that the Newsletter should not be posted to our Facebook page because it often includes phone numbers, address, and email addresses for our members.

**Historian:** Mary Gladney is currently acting Historian. She will compile pictures and information on a flash drive.

**Junior Master Gardener:** We are in need of a chair for the Junior Master Gardener program

**Field Trips:** Debbie Dupuy informed the Board that the Field Trip Committee will be meeting in January. They will be working to plan a field trip in the Spring.

**Handbook Committee:** Louann McClelland Long stated that there are many changes, corrections, and revisions that are needed to update our Handbook – both to the By-Laws, and Policies and Procedures. Instead of bringing everything to the Board at one time, she will be addressing these issues with the Board over several meetings.

## **Announcements:**

### **January 2020 Membership Meeting**

Wednesday, 8 January 2020

6:00 PM

Lafayette Public Library – Southside Branch

6101 Johnston St.

Lafayette, LA

Mary Courville will be discussing Wildflowers

Open to the public

### **January 2020 Board Meeting**

Tuesday, 21 January 2020

1:00 PM

Ira Nelson Horticulture Center – Library

2206 Johnston St, Lafayette, LA 70503

Open to all members

### **February Membership Meeting**

Wednesday, 5 February 2020

12:30 PM

Lafayette Public Library – West Regional Branch (Scott)

201 Old Spanish Trail

Scott, LA

Dr. Allen Owings will be our speaker

Open to the public

**Adjournment:** With no further business to discuss, Juan requested a motion to adjourn.  
MaryAnn Armbruster moved that the meeting be adjourned  
Louann McClelland Long seconded the motion  
Motion passed  
Meeting was adjourned at approximately 2:47 p.m.

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Respectfully Submitted by Patricia Soileau  
LAFMGA Recording Secretary

Approved: \_\_\_\_\_